

RTU CHECK LIST FOR STMT (SHORT TERM MISSION TEAM) PREPARATION/S

The STMT will do well to note the following in preparing for a mission trip

No	Check	Guidelines
1		STMT must provide/suggest date to be confirmed for trip, as early as possible preferably 3 months before trip (especially when letters for permission are to be
2		STMT must communicate with host (RTU or church) as to the needs/expectations of host
3		STMT must prepare the programme/activities with host in order to be effective, contextually relevant
4		STMT must adhere to the RTU STMT policy to ensure smooth programme
5		STMT must communicate purpose/ expectation of mission
6		STMT must try to focus on 1 or 2 ministry areas in order to be effective, don't overload the programme
7		STMT will do well to do continuous follow up work
8		STMT must have orientation before commencing mission, done by RTU missionary or host church
9		STMT and host must be willing for mutual education
10		STMT must prepare relevant documentation, visas, letters for immigration purposes (information can be obtained from host where possible)

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